

## SENIOR PROJECT MANAGER, INDUSTRIAL CONTRACTING

At Acres Enterprises, we believe people aren't just looking for jobs, they're in search of a lifestyle and culture that empowers, inspires, and fosters growth. That's why our collaborative and supportive work culture is at the heart of our success. It's the reason our team members choose to build their careers with us, while making an impact in the industry and the community at large.

At Acres, your growth is our priority. We offer an environment where there's an emphasis on both professional development and work-life balance. With benefits such as performance-based incentives, paid Acres Days, and opportunities to engage with the community, we ensure you're supported both personally and professionally.

Inclusion and diversity are central to our hiring philosophy. We value unique perspectives, implement equitable practices, and strive to create accessible opportunities where everyone can thrive. When you join Acres, you become part of a team dedicated to innovation, community impact, and shaping the future of the construction industry.

Our talented team of professionals, with varied subject matter expertise, can take a project from concept to completion. With over 600 years of combined construction experience and the use of cutting-edge technology, Acres is committed to bringing our clients' projects to market on time, on budget, and at the highest quality.

Watch the video [here](#) to discover the Acres Difference and start your next career adventure with us.

**JOB TYPE:** Full-time, Permanent

**LOCATION:** Kamloops, BC

**SALARY RANGE:** \$108,000 - 136,000 Annually

### THE ROLE:

To be responsible for the success of Industrial Contracting services across various contract types, including fixed price, design-build, construction management, cost-plus, unit price. Focus on enhancing profitability, meeting schedules, maximizing resource utilization, ensuring safety standards, and achieving client satisfaction. Lead project execution, foster strong relationships, and drive high-performance results aligned with client objectives.

### RESPONSIBILITIES:

#### Department Participation

- > Attend scheduled Industrial Contracting Department meetings to review project progress, discuss issues, and plan resources.
- > Stay updated on industry developments, construction techniques, scheduling programs, and emerging technologies, sharing insights with the Construction Manager.



- > Develop expertise in construction contract formats, specifications, job costing, regulatory requirements, project scheduling, safety policies, and client-specific standards.
- > Build proficiency in Heavy Bid and Heavy Job for estimating and project management.
- > Gain competency in client and project-specific requirements, such as occupied buildings, emergency response, underground utilities, specialty concrete work, and scaffolding.
- > Establish and maintain strong relationships with subcontractors and suppliers.

## Project Management

- > Receive project assignments, secure documentation, and conduct constructability analysis.
- > Fully understand and manage project contracts, identifying and addressing out-of-scope work or cost adjustments.
- > Assist in selecting project personnel, including Project Coordinators, Superintendents, and Safety Advisors.
- > Participate in project start-up meetings to confirm scope, schedule, and responsibilities.
- > Conduct site visits to assess conditions impacting constructability and scheduling.
- > Prepare and submit project cost breakdowns, ensuring proper job cost tracking.
- > Identify and ensure required bonding, insurance, permits, and licenses are in place.
- > Coordinate additional work requests with the client, assessing financial and schedule impacts.
- > Establish and manage the project filing system and ensure accessibility for key personnel.
- > Direct material take-offs, purchasing, and subcontractor procurement in line with specifications and approvals.
- > Develop and oversee project schedules, aligning with client requirements.
- > Prepare and implement Construction Execution Plans, ensuring clear client communication.
- > Manage subcontractor selection, contract issuance, and compliance.
- > Oversee procurement, ensuring materials and services meet project needs and timelines.
- > Establish a formal communication process for scope changes, delays, and financial recovery.
- > Lead site meetings with stakeholders, ensuring proper documentation of decisions.
- > Assign and manage field manpower, ensuring productivity and cost control.
- > Review project schedules and progress, implementing corrective measures when necessary.
- > Handle change orders, ensuring approvals before proceeding with work.
- > Manage project invoicing, ensuring compliance with contract requirements.
- > Maintain accurate job cost reporting and financial tracking.
- > Lead weekly project meetings with teams and subcontractors to review schedules and progress.
- > Provide guidance to site staff on construction methods, productivity improvements, and quality.
- > Monitor site conditions, equipment utilization, and project risks.
- > Ensure proper documentation of as-built drawings and project close-out procedures.
- > Support and enforce safety requirements, attending toolbox meetings and promoting compliance.

## Human Resources

- > Participate in hiring processes for Project Coordinators, Superintendents, and Forepersons.
- > Support and develop team competencies through coaching and training initiatives.
- > Assist in performance evaluations, providing feedback for direct reports.
- > Manage vacation schedules and ensure proper staffing levels.



- > Approve and oversee project staff expense reports.
- > Encourage collaboration between departments and uphold company values.
- > Actively contribute to a positive workplace culture, fostering teamwork and engagement.

### CANDIDATE PROFILE:

- > Experience managing projects, preferably in general or industrial construction.
- > Minimum of 5 years experience on projects ranging from \$5 - 20 million in value.
- > Degree or Diploma in an Engineering, Construction Management or related technical field.
- > Relationships with Thompson Okanagan area subtrades is an asset, and experience working on complex and large-scale projects.
- > Strong comprehension of the construction industry.
- > Uncompromising integrity and drive.
- > Skilled in identifying challenges, mitigating risks, and driving solutions on-site and in planning.
- > Strength in fostering strong relationships with clients, consultants, subcontractors, and internal teams.
- > Motivated to further differentiate Acres as a professional, quality focused construction partner.

### MISSION, VISION & VALUES:

- > **Mission** - We strive to achieve the highest standard of construction while continually exceeding our clients' expectations. Strong relationships with partners and clients are vital to our organization's success, and we value integrity and fairness in all our business dealings.
- > **Vision** - We are a talented team of diversified, tech-savvy, construction professionals who continually challenge the status quo. We innovate around traditional challenges to create opportunities, leveraging new technologies to achieve continuous advances in construction practices.
- > **Values** - Core values are our Acres rules that we live by -- the fundamental values exercised by our employees, personally and professionally. We are **Ambitious, Competent, Respectful, Engaged, and Supportive (ACRES)**. These values are reflected in our business practices, our partners we work with, and involvement in the communities we live and work in.

### ACRES PERKS:

- > Highly competitive wages and comprehensive benefits
- > STIP (short term incentive plans) & LTIP (long term incentive plans)
- > A positive work-life balance, including paid Acres Days
- > Employee & Family Assistance Program
- > Training & professional development
- > Trade/skill certifications
- > Community involvement initiatives
- > Referral Program (Increased compensation incentives for both the referred and referring employee)
- > Return to work bonuses

*We're here to support you! If you need assistance or have specific needs during the application process, please reach out to our Human Resources Department at [hr@acresenterprises.com](mailto:hr@acresenterprises.com).*

*We welcome applications from everyone as an equal opportunity employer and appreciate your interest in joining our team. Be sure to review the application requirements for each position before applying. Only candidates selected for the recruitment process will be contacted.*

*Ready to apply? Submit your application online at [acresenterprises.com/careers](https://acresenterprises.com/careers)*



[acresenterprises.com](https://acresenterprises.com)



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