



Proudly recognized as a CCA Gold Seal Employer - the national benchmark of professionalism in Canada's construction industry.

PROJECT MANAGER, GENERAL CONTRACTING

At Acres Enterprises, we believe people aren't just looking for jobs, they're in search of a lifestyle and culture that empowers, inspires, and fosters growth. That's why our collaborative and supportive work culture is at the heart of our success. It's the reason our team members choose to build their careers with us, while making an impact in the industry and the community at large.

At Acres, your growth is our priority. We offer an environment where there's an emphasis on both professional development and work-life balance. With benefits such as performance-based incentives, paid Acres Days, and opportunities to engage with the community, we ensure you're supported both personally and professionally.

Inclusion and diversity are central to our hiring philosophy. We value unique perspectives, implement equitable practices, and strive to create accessible opportunities where everyone can thrive. When you join Acres, you become part of a team dedicated to innovation, community impact, and shaping the future of the construction industry.

Our talented team of professionals, with varied subject matter expertise, can take a project from concept to completion. With over 600 years of combined construction experience and the use of cutting-edge technology, Acres is committed to bringing our clients' projects to market on time, on budget, and at the highest quality.

Watch the video [here](#) to discover the Acres Difference and start your next career adventure with us.

JOB TYPE: Full-time, Permanent

LOCATION: Kamloops or Kelowna, BC

SALARY RANGE: \$108,000 - 136,000 Annually

THE ROLE:

The Project Manager, General Contracting is responsible for the planning, management, and execution of assigned construction projects - including fixed-price, design-build, construction management, cost-plus, and unit-price projects. This role is accountable for enhancing project profitability, productivity, efficiency, safety performance, and client satisfaction. The Project Manager provides strong leadership to project teams and fosters positive, productive relationships with internal and external stakeholders. This position plays a key role in supporting Acres' reputation as a high-performing, community-focused, and quality-driven construction partner.

RESPONSIBILITIES:

Department Participation

- > Participate in scheduled General Contracting Department meetings to review project progress, discuss issues, and plan manpower and equipment needs.

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- > Stay updated on industry developments, construction techniques, project management approaches, scheduling programs, and emerging technologies - sharing insights with the Construction Manager.
- > Develop expertise in construction contract formats, interpreting drawings/specifications, job costing, environmental and regulatory standards, construction materials and processes, change orders, closeouts, OH&S and Acres' safety standards, and client-specific requirements.
- > Build proficiency in Heavy Bid and Heavy Job to access estimates and monitor project status.
- > Gain competency in project-specific requirements such as working in occupied buildings, emergency response work, underground utilities, specialty concrete, and scaffolding.
- > Establish and maintain strong relationships with subcontractors and suppliers.

Project Management

- > Secure and review all project documentation, perform constructability analysis, and fully understand project scope, schedules, materials, specifications, and contract details.
- > Interpret and manage the contract, identifying out-of-scope items and recommending appropriate actions.
- > Work with leadership to select project personnel including Project Coordinators, Superintendents, Safety Advisors, Surveyors, and Forepersons.
- > Lead project start-up meetings to confirm scope, schedule, risks, and responsibilities.
- > Conduct site visits to evaluate conditions that may impact constructability or scheduling and communicate findings to clients and consultants.
- > Prepare project cost breakdowns for job costing and monthly progress billing.
- > Ensure bonding, insurance, licenses, and permits are in place before construction begins.
- > Advise on additional client work, assessing revenue, manpower, and scheduling impacts.
- > Establish project filing systems and ensure accessibility for key personnel.
- > Oversee material take-offs, procurement, subcontractor pricing, purchasing, and approvals.
- > Develop project schedules that align with client requirements and coordinate manpower allocation.
- > Prepare and implement Construction Execution Plans and maintain strong client communication.
- > Lead subcontractor selection, contract issuance, compliance monitoring, and procurement activities.
- > Maintain formal communication processes regarding scope changes, delays, and financial recovery.
- > Chair weekly project meetings with teams and subcontractors; document discussions and decisions.
- > Manage field manpower and equipment to ensure productivity and cost control.
- > Review schedules, progress, and financial reports; take corrective action as needed.
- > Prepare, manage, and issue change orders while ensuring proper approvals.
- > Oversee accurate job-cost reporting, invoicing, and financial tracking.
- > Ensure proper survey coordination and shop drawing management.
- > Conduct site inspections, monitor progress and workmanship, and provide guidance to site staff.
- > Lead project close-out processes including as-built documentation, deficiency walkthroughs, warranty materials, and lien checks.
- > Promote and enforce safety requirements; attend toolbox meetings and support HSE initiatives.

Human Resources

- > Participate in hiring processes for Project Coordinators, Superintendents, and Forepersons.
- > Support and develop team competencies through coaching, mentoring, and training.
- > Provide input for performance evaluations and employee development planning.
- > Manage vacation schedules and ensure adequate project staffing.



- > Review and approve project staff expense reports.
- > Promote cross-departmental collaboration and uphold Acres' core values.
- > Contribute to a positive workplace culture that emphasizes teamwork, professionalism, and accountability.

CANDIDATE PROFILE:

- > 5+ years of progressive experience managing General Contracting projects ranging from \$5–20M.
- > Degree or diploma in Engineering, Construction Management, or a related technical field.
- > Strong comprehension of construction methods, contract law, project delivery models, and site operations.
- > Experience working on complex projects, with subtrade relationships in the Thompson Okanagan considered an asset.
- > Demonstrated ability to identify challenges, mitigate risks, and solve problems both on-site and during planning.
- > Strong interpersonal skills and the ability to build trusted relationships with clients, consultants, subcontractors, and internal teams.
- > High integrity, strong drive, and a commitment to quality and professionalism.
- > Motivated to help differentiate Acres as a leading, community-focused construction partner.

MISSION, VISION & VALUES:

- > **Mission** - We strive to achieve the highest standard of construction while continually exceeding our clients' expectations. Strong relationships with partners and clients are vital to our organization's success, and we value integrity and fairness in all our business dealings.
- > **Vision** - We are a talented team of diversified, tech-savvy, construction professionals who continually challenge the status quo. We innovate around traditional challenges to create opportunities, leveraging new technologies to achieve continuous advances in construction practices.
- > **Values** - Core values are our Acres rules that we live by -- the fundamental values exercised by our employees, personally and professionally. We are **Ambitious, Competent, Respectful, Engaged, and Supportive (ACRES)**. These values are reflected in our business practices, our partners we work with, and involvement in the communities we live and work in.

ACRES PERKS:

- > Highly competitive wages and comprehensive benefits
- > STIP (short term incentive plans) & LTIP (long term incentive plans)
- > A positive work-life balance, including paid Acres Days
- > Employee & Family Assistance Program
- > Training & professional development
- > Trade/skill certifications
- > Community involvement initiatives
- > Referral Program (Increased compensation incentives for both the referred and referring employee)
- > Return to work bonuses

We're here to support you! If you need assistance or have specific needs during the application process, please reach out to our Human Resources Department at hr@acresenterprises.com.

We welcome applications from everyone as an equal opportunity employer and appreciate your interest in joining our team. Be sure to review the application requirements for each position before applying. Only candidates selected for the recruitment process will be contacted.

Ready to apply? Submit your application online at acresenterprises.com/careers